



City of Wimberley

221 Stillwater, Wimberley, Texas 78676

REGULAR CITY COUNCIL MEETING
WIMBERLEY CITY HALL – CITY COUNCIL CHAMBERS
221 STILLWATER, WIMBERLEY, TEXAS 78676
THURSDAY, JANUARY 5, 2023 - 6:00 PM

MINUTES

1. **CALL TO ORDER** January 5, 2023, at 6:00 PM

Mayor Gina Fulkerson called the meeting to order at 6:00 p.m.

2. **CALL OF ROLL**

Council Members Present:

Gina Fulkerson, Mayor
Rebecca Minnick, Place 1
Teresa Shell, Place 2
Chris Sheffield, Place 3
Jim Chiles, Place 4
David Cohen, Place 5

Staff Members Present:

Tim Patek, City Administrator
Tammy Cook, City Secretary
Nathan Glaiser, Director of Planning & Public Works
Leanne Kirby, Director of Tourism
Charles Zech, City Attorney

3. **INVOCATION**

A moment of silence was observed.

4. **PLEDGE OF ALLEGIANCE/SALUTE TO THE TEXAS FLAG**

Mayor Fulkerson led the pledges of allegiance.

5. **CITIZENS COMMUNICATIONS**

Nancy Heintz, representative for the Homeless Coalition of Hays County, spoke about the Point-in-Time Count and explained the procedure. She stated this count provides a snapshot of the individuals and families experiencing homelessness in Hays County and the people they seek to count are those sheltered, unsheltered and those that are in transitional housing. This unsheltered count will take place on January 26, 2023 from 7:00 am to 7:00 p.m. and the sheltered count will be completed that evening. Ms. Heintz explained the process of volunteers and how they engage with those experiencing homelessness. She stated they work with the Sheriff's office for mapping and stated this is real-time engagement. A report will be provided to council after this point-in-time count is concluded.

6. **PRESENTATION AND POSSIBLE ACTION**

- 6.1. Receive an update from Hays County Constable, Don Montague. (*Don Montague, Constable*)

Constable Montague was unable to attend the meeting. However, he did send a brief report that was read

aloud by the City Administrator. This report stated that after the November 9, 2022 Transportation Advisory Board Meeting, the Constables office increased their presence for traffic control for the roads that were mentioned at that meeting. On the first day, there were 50 traffic stops made throughout the city, with Flite Acres having the most stops for speeding, followed by FM 1492. This enforcement continues, but there has been a dramatic decrease in traffic contact due to this enforcement. He stated traffic control would continue and will look at any additional areas reported by the City.

7. CONSENT AGENDA

7.1. Consider approval of Minutes from the December 15, 2022 Regular City Council Meeting.

A motion was made by Council member Cohen, seconded by Council Member Sheffield to approve the consent agenda. The motion carried unanimously (5-0).

8. CITY STAFF REPORT

8.1. City Administrator Report, including but not limited to the following items:

- a. Transportation Alternative Program
- b. Wimberley Downtown Historic District
- c. Comprehensive Plan - Resilient Communities Grant through the General Land Office
- d. Parks Master Plan
- e. Lift Station Update
- f. Traffic Related Issues
- g. Water Suppression Issues Update

Tim Patek, City Administrator, provided an update to the Council on the Transportation Alternative Program, the Design Guidelines for the Downtown Wimberley Historic District, Comprehensive Plan, Parks Master Plan, Lift Station Update, Traffic Related Issues, and water suppression issues. (The complete City Administrator Report is attached at "Attachment A" to these minutes)

9. DISCUSSION AND POSSIBLE ACTION

9.1. Consider approval of Resolution No. 01-2023, approving a Fair Housing Policy that aligns with the Federal Civil Rights Act and Fair Housing Act and the Texas Fair Housing Act, providing for a repealer clause, and establishing an effective date. *(Tim Patek, City Administrator)*

Tim Patek, City Administrator, presented the need for a fair housing policy or fair housing initiatives when applying for state and federal grants. The City is currently applying for the Resilient Community Program Grant and our grant administrator, Langford Community Management Services, stated a policy or initiatives for fair housing are highly encouraged when applying and if approved this evening, this policy will be submitted with the application. A motion was made by Council Member Shell, seconded by Council Member Chiles to approve Resolution No. 01-2023 as presented. The motion carried unanimously (5-0).

9.2. Consider approval of Resolution No. 02-2023, authorizing an amendment to the 2022/2023 Operating Budget (Budget Amendment No. 4), authorizing expenditures from the Hotel Occupancy Tax Fund (Special Events and Special Events Equipment) and providing an effective date. *(Leanne Kirby, Tourism Director)*

Leanne Kirby, Tourism Director, asked for the council's support to allocate funds from the special events line item for rental space in the downtown area.

Mayor Fulkerson would like to see the Hotel Occupancy Tax committee discuss this allocation prior to making a decision on this item.

Upon completion of discussion, a motion was made by Council Member Minnick, seconded by Council

Member Cohen to approve Resolution No. 02-2023 as presented with a future update to Council and the approval of the lease agreement to be brought forward at a future date. The motion carried unanimously (5-0).

- 9.3. Discuss and consider any further action related to the TxDOT 2023 Transportation Alternatives Program. (Mayor Gina Fulkerson)

This item was not needed this evening.

10. CITY COUNCIL REPORTS

10.1. Announcements

Council Member Minnick informed everyone that Martha Knies is in the hospital and is being cared for in the Houston Area.

City Secretary, Tammy Cook, informed Council that she will be out of the office next Thursday and Friday attending the Texas Municipal Clerk's Association, Election Law Seminar.

10.2. Future Agenda Items

The following items will come forward at a future meeting:

1. An update from signcrafters related to city signage.
2. Lease agreement for office space at the Lumberyard for the Tourism Director.
3. Hotel Occupancy Tax Committee update

11. ADJOURNMENT

A motion was made by Council Member Cohen, seconded by Council Member Chiles to adjourn the meeting at 6:58 p.m. The motion carried unanimously (5-0).

RECORDED BY:

Tammy Cook, City Secretary



APPROVED BY:

Gina V. Fulkerson, Mayor

ATTACHMENT A

CITY ADMINISTRATOR REPORT – JANUARY 5, 2022

A. Transportation Alternative Program

- a. Transportation Master Plan adopted in December 2022
- b. Met with TxDOT officials on December 13, 2022, regarding the Transportation Alternative Program (Sidewalk on RR 12 from Downtown Square to FM 3237) and Staff attended virtual meeting on December 16, 2022
- c. Transportation Advisory Board met, discussed, and will assist in the preliminary application (Due January 27th) Staff is working on application process.
- d. Council indicated interest in applying for this (Funding, if approved 80/20) for the Sidewalk (approved within the Transportation Master Plan)

B. Wimberley Downtown Historic District – Design Guidelines

- a. Working with Post Oak Preservations (bi-weekly meetings held with Staff)
- b. Community Townhall held on July 28, 2022
- c. Community Townhall to be held on January 26, 2023
- d. Additional Meetings if needed to be held in February/March 2023
- e. Design Guidelines to Planning & Zoning Commission March/April 2023
- f. Expected completion April/May 2023
- g. City Administrator will continue to provide updates to Council throughout this process.

C. Comprehensive Plan – Resilient Communities Program

- a. Awarded grant administration to Langford Community Management Services on December 1, 2022.
- b. Meeting held on December 19, 2022 to discuss brief overview of what to expect and the next steps in the process of the Resilient Communities Program Grant.
- c. SAM.GOV (U.S. Federal Government System for Award Management) registration complete on December 23, 2022 and sent to Langford.
- d. City Administrator will continue to provide updates to Council throughout this process.

D. Wimberley Parks & Recreation Comprehensive Master Plan

- a. Council approved a budget amendment on December 1, 2022 to allocate funds to this plan
- b. RFP for Grant Administrator is being reviewed by Legal Counsel December 2022
- c. RFP for Grant Administrator going out in January/February 2023
- d. RFP proposal deadline February/March 2023

- e. City Council award Grant Administrator for Comprehensive Master Plan March/April 2023
- f. City Administrator will continue to provide updates to Council throughout this process

E. Lift Station

- a. Blue Hole Lift Station generator has been replaced, and new stairway has been installed.
- b. Parts are on back order for electrical panel, contractor hopes to install panel by mid-January.
- c. Parts are on back order for pumps and guiderails, contractor hopes to install pumps and guiderails by mid-January.
- d. City Administrator will continue to provide updates to Council throughout this process.

F. Traffic Related Issues

- a. Working with Transportation Advisory Board and Hays County
- b. Don Montague, Precinct 3 Constable will give update on January 5, 2023 to City Council on areas they are patrolling
- c. Met with TxDOT on December 13, 2022 on getting signage approval on RR 12 for FM 1492.
- d. Working with City Engineers on getting pricing for re-striping parking, re-striping crosswalks, and curb stops for the downtown square.
- e. City Administrator will continue to provide updates to Council throughout this process.

G. Water Suppression Issues

- a. Met with Fire Chief and Fire Marshal on December 21, to discuss water suppression issues and how to move forward in helping business owners meet fire protection guidelines.
- b. Joint meeting scheduled for January 10, 2023 at 2:00 pm City Hall, with business owners and Fire Marshal to go over water suppression issues, alternative water sources and meeting fire protection guidelines.
- c. City Administrator will continue to provide updates to Council throughout this process.